

LINCOLNSHIRE AND EAST MIDLANDS SCIP ALLIANCE HUB

MINUTES OF THE REMOTE MEETING (MS TEAMS) FOR THE LINCOLNSHIRE AND EAST MIDLANDS SCIP ALLIANCE HUB MEETING HELD ON 22nd JUNE 2021 2-4PM

Present:	<p>Jessica Darnell (Chair) (JD) Gemma Gazi (GG) Lewis (LS) Helen Janes (HJ)</p> <p>Gill Angel (GA) Charlotte Drewett (CD)</p> <p>Harriet Pole (HP)</p> <p>Terri Moloney (TM) Michelle Woolman-Lane (MWL) Holly Clayton (HC)</p> <p>Sarah Coote (SC) Major Stephen Goodwin (SG)</p> <p>Abi Marsden (AM) Nina March (NM) Sue Jarvis (SJ)</p> <p>Libby Doherty (LD)</p> <p>Pamela Cave (PC) Melinda Stanford (MS)</p>	<p>Senior Project Officer, LiNCHigher Widening Participation Officer, BGU Student WP Officer Access; Participation & Bid Writing Officer, Stamford College - Inspire Education Group Community Development Officer, RAF Scampton Community Engagement Manager, National Citizen Service Public Engagement Officer, Pathway UniConnect & De Montford University RAF Recruitment and Selection Officer, RAF Armed Forces Officer, Rutland County Council HE Recruitment and Widening Participation Lead, Lincoln College Community Development Worker, Army Welfare SO2 Engagement East, 7th Infantry Brigade & HQ East - The Desert Rats Deputy Head of DANCOP, DANCOP Legacy Administrator, DANCOP Maternity Transformation Manager, NHS Lincolnshire Community Engagement Manager, National Citizen Service General Manager, RAFA Kidz Regional Lead Central, Army Families Federation</p>
Invited:	<p>Anna Hutchinson (AH) Katy Fielding (KF)</p> <p>Bex Boston (BB) Karen Deakes (KD)</p>	<p>Education Lead, Army Families Federation Senior Community Development Worker, Army Welfare Community Development Worker, Army Welfare Community Development Worker, Army Welfare</p>
Minutes Secretary	<p>Jessica Darnell</p>	<p>Senior Project Officer, LiNCHigher</p>

All members agreed to the recording of the meeting.

1. Apologies

Actions

1.1 Apologies were received from the following members:

- Katy Nevitt (KN), Business Consultant/ Armed Forces Lead, BGU
- Baka Avery (BA), Project Manager, Pathways Uniconnect
- Victoria Coomber (VC), Armed Forces Community Covenant Development Officer, Charnwood District Council
- Elizabeth Papworth (EP), Armed Forces Officer, Rutland County Council
- Emma Jubbs (EJ), Assistant Director Recruitment, University of Lincoln

The Chair welcomed members to the meeting. JD noted Louise Briggs, Policy Advisor (Education and Childcare), RAF Families Federation, RAF has moved jobs and will no longer attend meetings. A replacement will join the group in due course. Thanks were noted for Louise's contribution to the group.

2. Minutes of the Previous Meeting

2.1 The minutes of the previous meeting held on 17th March 2021 were agreed as a true and accurate record.

2.2 Matters Arising

2.2.1 No matters arising

3. New Developments

3.1 JD asked members to give a status update on any developments since the last meeting.

3.1.1 The Maternity Transformation Manager (SC) noted the roll out of a Better Birth Programme across Lincolnshire. They have been working with Armed Forces Families to ensure their voices are at the heart of the campaign. The Maternal Voice Partnership have set up a specific military voice section of the programme. They work with families to determine what pack of information and support they need for their pregnancy journey and early access to child centres and schools to make informed decisions.

3.1.2 The Community Engagement Manager (CD) noted this would be here last minute with the group as she hands over the membership to Libby Doherty.

3.1.3 CD also noted NCS summer schools' two-week programmes are taking place locally for 16–17-year-olds. However, the residential aspects have been cancelled. There will also be an additional Autumn programme in October half term for young people to sign up to. 3 days of that programme will be on a residential site, but it won't be residential. They will still have the chance to take part in rock climbing and canoeing etc in a COVID friendly environment. There are also college model programmes on offer, and would be interested in created bespoke programmes i.e., for service children.

- 3.1.4 The Regional Lead Central (MS) noted the tri services (Army, Navy and RAF) have recently conducted a pilot wraparound childcare scheme at several locations one being Catterick. Now concluded the pilot is awaiting a government decision for further roll out of the childcare scheme for Armed Forces families and Service children to be fully implemented across the country.
- 3.1.5 The SO2 Engagement East (SG) noted the Desert Rats are a team of individuals which cover 12 counties including Nottingham and Lincolnshire. Their aim is to connect with society through informing and educating businesses, schools, community groups, religious groups who all have different assets of society. They myth bust and spend most of their time in educational settings including working with children with learning difficulties. They also discuss potential opportunities and career paths including the Army however they are not a recruitment team. They are based out of Chilwell, Nottingham and the Brigades Headquarters is out in Kendrew.
- 3.1.6 SG noted they will be conducting a tour around Lincolnshire 27th September – 1st October to work with different schools in Grantham, Spalding and Boston area.

4. Primary & Secondary Creative Forces Day (CFD) Update

- 4.1 JD noted 2 videos were created and distributed to all primary and secondary schools across Lincolnshire, Leicestershire and Yorkshire. One included the voice of Lewis a student from an Armed Forces family and Pip who currently works for the RAF and is a STEM ambassador. We noticed once these had been sent out the uptake in relation to sign ups to the event increased.
- 4.1.1 The Public Engagement Officer (HP) noted the videos will also be edited to create longer versions without the specific mention of the CFD for use by all members after the event. The current CFD videos are on LiNCHigher YouTube channel.
- 4.1.2 JD noted the collaborative event saw 172 Primary school children attended and 327 Secondary school children attended which covers Lincolnshire, Leicestershire and Yorkshire regions. They were delivered between 9:30 – 12:30 on the 22nd/23rd June 2021 (we did see some drop off at 12:00 on the primary school day) and concentrated on three key themes: Intro to HE, Subject specific and Armed Forces. This incorporated 11 workshops and 2 Q&A panels.
- 4.1.3 JD also noted post event evaluation will also be conducted.
- 4.1.4 HP noted each attendee for the CFD will receive a box of support materials, including teachers.
- 4.1.5 HP also noted event feedback has been positive and even though it was a virtual event in a webinar format engagement from students and teachers was high.
- 4.1.6 Student (LS) noted on the session they delivered it was different having to interact with participants through a Q&A function but that is down to COVID. Positive feedback was received even from Primary schools who are further removed from Higher Education.

4.1.7 JD noted the interested to look into running Creative Forces Days on each base across Lincolnshire and the East Midlands in 2022. This would involve inviting the local schools to their nearest base and invite all students not just those from an Amred Forces Family.

5. Thriving Lives Conference

5.1 JD noted funding had been extended until the end of 2021. This ensures we have enough time as a group to produce a set of CPD sessions for teachers to support the Thriving Lives Toolkit. It also ensures we have sufficient time for schools to sign up and prepare to attend.

5.1.1 JD noted this event will introduce the Thriving Live Toolkit designed by the SCiP Alliance for schools to utilise to support students from Armed Forces families. the initial session would run through the toolkit and how to practically use it.

5.1.2 JD noted a programme of CPD session would be implemented over a series of weeks for attendees to access focussing on aspects such as;

- Challenges faced by young people from Armed Forces Families and how to support within the school environment.
- Pupil Premium – what is it and how can it be used.
- MoD session
- Families Federation session
- FE/HE Level Up Outreach sessions
- Bursaries and sponsorships available
- Subject/careers which are high priority to recruit individuals to e.g. Dentistry and Medicine within the tri services.
- FE/HE cadet societies/programmes to support extracurricular activities and transition into HE.

5.1.3 JD noted if member have any suggestions for CPD topics to raise them.

5.1.4 JD noted as part of our aim to support Service children and create a lasting legacy we will be producing support packages to send out to all staff attendees to the Thriving Lives Conference/CPD sessions. Again, we will be looking for donations to add into these boxes. We will aim to include; Thriving Lives Toolkit (printed copies), local Lincolnshire and East Midlands SCiP Alliance Hub offering (printed copies) once created and top tips guide to supporting students from Armed Forces families (printed copies) and the tri services introduction to Armed Forces life with a focus on young people.

5.1.5 The Armed Forces Officer (MWL) noted SENCO support within schools would be a good area to focus on as well as they have EHCP to consider especially if it covered moving frequently and how early school should start planning to support Service children's moves and what they need to start asking the moment they know a Service child is joining them. There are also the emotional and pastoral elements to consider. MWL noted their support for this session.

5.1.6 The RAF Recruitment and Selection Officer (TM) noted some schools have Service Pupil Premium Specialists to support Service Children however the further away from

a base that school is there is a chance this decreases. TM also noted the 'Keeping in Touch' programme that is delivered in schools to support young people with deployment. This programme may be worth implementing in FE colleges also.

- 5.1.7 MWL noted the importance of working with schools to understand that when transitions occur young people can often become disengaged before moving and then take time to reengage can affect months of their education. It's about supporting schools to mitigate this scenario.
- 5.1.8 JD noted the programmes we develop could incorporate current cadets as mentors or support teachers in making decisions that will affect students from Armed Forces families.
- 5.1.9 It was agreed by all members the conference would go ahead virtually to increase attendance.
- 5.1.10 JD also noted to avoid 12th/13th of October and consider the two weeks of half term when selecting a start date for the Thriving Lives Conference.
- 5.1.11 **It was agreed JD would select a start date for the initial conference and subsequent date for the CPD sessions.** JD
- 5.1.12 **It was agreed LS would create a google form to collate members response/offer of support to the Thriving Lives CPD sessions for teachers. Upon completion this would be sent out to all members.** LS
- 5.1.13 **It was agreed ALL members would complete the Thriving Lives CPD google form upon receipt.** ALL
- 6. Core offer of activities for schools and colleges.**
- 6.1** TM noted the RAF Recruitment and Selection team can deliver free team building, interview skills and information sessions for secondary schools and colleges. Recently they have delivered Team building session for the Sports courses at Risholme College.
- 6.1.1 JD noted it may be useful as a group to start thinking about an annualised event which is held for secondary schools and colleges to attend and ran by members of the Lincolnshire and East Midlands SCiP Alliance Hub.
- 6.1.2 CD noted NCS would be interested in being involved in adding some of the Core Offer to their own NCS programmes especially with the work conducted with Public Services courses. This will add some variety to the delivers on these programmes.
- 6.1.3 MWL noted Rutland Local Authority have applied for funding to run some parental conflict courses with the focus on Service families. With this funding they could provide training directly to parents but also to welfare teams to support families who are experiencing parental conflict and in particular with a focus on pre-deployment and post-deployment conflicts that can happen in families and how to cope and manage. This includes support for single parents.

- 6.1.4 MS noted the Desert Rats team deliver team building activities to schools and colleges which could be added to the programme. Even though they are representing the Army they do mention other services including RAF, Navy and Marines.
- 6.1.5 MS also noted the Army Community Development/Welfare team deliver to youth groups and work in schools.
- 6.1.6 HP noted the importance to offer face to face and virtual options to ensure flexibility to schools and colleges signing up.
- 6.1.7 JD noted the aim would be for this Core Programme to be scoped and designed before the start of September 2021.
- 6.1.8 **It was agreed LS & GA would create a google form to collate members response/offer of support to the Lincolnshire and East Midlands Core Offer for secondary schools and colleges. Upon completion this would be sent out to all members.**
- 6.1.9 **It was agreed ALL members would complete the Lincolnshire and East Midlands Core Offer google form upon receipt.**
- 7. Any Other Business**
- 7.1 JD noted moving forward the groups' structure may change to include subgroups if the group starts to develop a series of different projects in-between meetings. Members which are involved in the developments will be invited to the corresponding meetings.
- 8. Date of the Next Meeting**
- 8.1 Meetings will be held quarterly, with the next meeting to be held on Thursday 23rd September 2021, 2-4pm.

LS & GA

ALL